



**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

**GAIL FARBER, Director**

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 14, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

**54**      **May 14, 2013**

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ADOPT RESOLUTION FOR THE FEDERAL TRANSIT ADMINISTRATION  
SECTION 5311 GRANT PROGRAM  
WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION  
FOR TRANSIT SERVICES IN THE UNINCORPORATED  
RURAL AREAS OF THE ANTELOPE VALLEY  
FOR FISCAL YEARS 2013-14, 2014-15, AND 2015-16  
(SUPERVISORIAL DISTRICT 5)  
(3 VOTES)**

**SUBJECT**

This action is to adopt the resolution approving the application and authorizing the Director of Public Works or her designee to accept the Federal Transit Administration Section 5311 Grant and to take appropriate actions, as necessary, in administering the Federal Transit Administration Section 5311 Grant for transit services in the unincorporated rural areas of the Antelope Valley.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Adopt the resolution approving the County of Los Angeles Department of Public Works' applications for approximately \$1.5 million in grant funds over a 3-year period from July 1, 2013, to June 30, 2016, from the Federal Transit Administration Section 5311 Grant Program administered by the California Department of Transportation for transit services in the unincorporated rural areas of the Antelope Valley.

2. Approve an exception to the County of Los Angeles' Grant Policy for this program by authorizing the Director of Public Works or her designee to accept the Federal Transit Administration Section 5311 Grant funds over a 3-year period from July 1, 2013, to June 30, 2016, from the California Department of Transportation for transit services.

3. Authorize the Director of Public Works or her designee to file the resolution with the California Department of Transportation and to take appropriate actions, as necessary, including submitting and processing the applications under the Federal Transit Administration Section 5311 Grant Program, issuing certifications and assurances, executing grant agreements and any necessary amendments, and approving and submitting requests for reimbursement.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to delegate authority to the Director of Public Works or her designee to file applications for the Federal Transit Administration (FTA) Section 5311 Grant Program and issue certifications, assurances, and other documents required by the FTA pertaining to this program. The grant funds will be used to fund transit services in the unincorporated rural areas of the Antelope Valley.

Delegating authority to the Director to accept the FTA Section 5311 Grant funds and to act as agent when conducting business with the California Department of Transportation on any and all matters related to this grant will help streamline the grant funding administration process that is conducted on an annual basis.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). This action enables the County to accept and utilize FTA Section 5311 Grant funds, thereby maximizing available resources to provide quality transit services to residents of the rural communities of the Antelope Valley.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

Adoption of the resolution and approval of subsequent agreements with Caltrans will make available to the County of Los Angeles approximately \$1.5 million in grant funds over the 3-year period. The County's jurisdictional share of the cost for transit services in the Antelope Valley, less other grants and farebox revenue received is estimated at \$3.4 million over the 3-year period, of which \$1.5 million will be offset by the FTA Section 5311 Grant. The County will fund the remaining portion of the Antelope Valley transit services cost using funds available in the Fifth Supervisorial District's Proposition A Local Return Transit Program.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The FTA's Non-Urbanized Area Formula Program, commonly known as the Section 5311 Grant Program, provides funds for public transportation projects and intercity bus projects serving residents living in rural areas with a population of 50,000 or less. With these funds, the mobility needs of

transit users residing in these areas can be both supported and enhanced. FTA Section 5311 Grant Program funds are intended to provide access to employment, education, healthcare, shopping, and recreation.

The Department of Public Works routinely applies to Caltrans for FTA Section 5311 Grant Program funds to provide transit services to residents in the unincorporated rural areas of the Antelope Valley. The regional apportionment is allocated to the County based on the population of the rural area. The FTA requires grant applications for Section 5311 funds to be submitted to Caltrans, the State department responsible for administering the grant program.

Caltrans requires an authorizing resolution be renewed every 3 years. Board adoption of the enclosed resolution will authorize the Director to file and execute applications, certifications and assurances, agreements, amendments, or any other required documents with Caltrans on behalf of the County for the grant program. Board adoption will also authorize the Director to provide additional information as Caltrans may require and to approve and submit requests for reimbursement from Caltrans for Section 5311 projects.

On July 11, 2000, the Board approved guidelines to be followed when accepting grants of \$100,000 or more. These guidelines include a requirement that County departments prepare a Grant Management Statement for your review prior to carrying out the activities covered under this grant. Accordingly, the Grant Management Statement for this grant is enclosed for your review.

Caltrans will issue a standard agreement for signature each year; therefore, Public Works is recommending that the Board approve an exception to the County's Grant Policy requiring all grants be accepted by the Board. If adopted, this recommendation would authorize the Director to execute a new agreement each year on behalf of the County after approval, as to form, by County Counsel. Caltrans will execute the agreements and return a copy to the County.

### **ENVIRONMENTAL DOCUMENTATION**

In accordance with Section 15378(b)(4) of the California Environmental Quality Act Guidelines, approval of the recommended action does not constitute a project, and therefore, is not subject to the requirements of California Environmental Quality Act. This action will not cause a physical change to the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action will have no impact on current services or projects.

This action will have a positive impact on County services since the funds will reimburse the County for a portion of the cost incurred to provide needed transit services for the residents of the unincorporated rural areas of the Antelope Valley.

The Honorable Board of Supervisors

5/14/2013

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**CONCLUSION**

Please return one adopted copy of this letter and signed resolution to the Department of Public Works, Programs Development Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:JTW:nc

Enclosures

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FEDERAL TRANSIT  
ADMINISTRATION SECTION 5311(49 U.S.C. SECTION 5311) WITH CALIFORNIA  
DEPARTMENT OF TRANSPORTATION

WHEREAS, the U.S. Department of Transportation is authorized to make grants to States through the Federal Transit Administration to support capital and operating assistance projects for non-urbanized public transportation systems under Section 5311 of the Federal Transit Act; and

WHEREAS, the California Department of Transportation (Caltrans) has been designated by the Governor of the State of California to administer Section 5311 grants for public transportation projects; and

WHEREAS, the California Department of Transportation requires that Authorizing Resolutions for recipients of Section 5311 grants be renewed every three years; and

WHEREAS, the County of Los Angeles desires to apply for said financial assistance to permit operation of transit services for residents in the rural areas of the Antelope Valley; and

WHEREAS, the County of Los Angeles has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the County of Los Angeles does hereby:

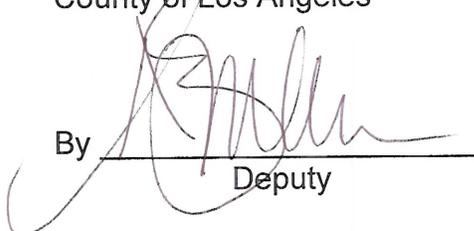
1. Authorize the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to file and execute applications, certifications and assurances, agreements, amendments, or any other required document on behalf of the County of Los Angeles with Caltrans to aid in the financing of operating and/or capital assistance projects pursuant to Section 5311 of the Federal Transit Act of 1964, as amended.
2. Authorize the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to provide additional information as Caltrans may require in connection with the application for Section 5311 projects.
3. Authorize the Director of Public Works, Chief Deputy Director, Assistant Director, Deputy Director, or Assistant Deputy Director, to submit and approve requests for reimbursement of funds from Caltrans for the Section 5311 projects.

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The foregoing Resolution was on the 14<sup>th</sup> day of May, 2013, adopted by the Board of Supervisors of the County of Los Angeles, an ex-officio of the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

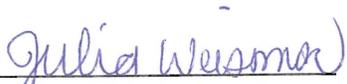


SACHI A. HAMAI  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By   
Deputy

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By   
Deputy

# Los Angeles County Chief Executive Office

## Grant Management Statement for Grants \$100,000 or More

**Department:** Public Works

**Grant Project Title and Description**

Federal Transit Administration Section 5311 Grant, Nonurbanized Formula Program, reimburses the County for a portion of the operating costs incurred to provide public transit services for residents in the rural areas of the North County.

<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
Federal Transit Administration	49 United States Code Section 5311	End of each Fiscal Year

**Total Amount of Grant Funding:** approximately \$1.5 Mil.      **County Match:** \* See Below

**Grant Period:** FY 2014, FY 2015, FY 2016      **Begin Date:** 7/1/2013      **End Date:** 6/30/2016

**Number of Personnel Hired Under This Grant:** 0      **Full Time:** 0      **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?	N/A	Yes ___	No ___
Will all personnel hired for this program be placed on temporary ("N") items?	N/A	Yes ___	No ___
Is the County obligated to continue this program after the grant expires?		Yes ___	No <u>X</u>
If the County is not obligated to continue this program after the grant expires, the Department will:			
a.) Absorb the program cost without reducing other services		Yes <u>X</u>	No ___
b.) Identify other revenue sources (describe below)			
Proposition A Local Return Transit funds		Yes <u>X</u>	No ___
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.		Yes	No <u>X</u>

**Impact of additional personnel on existing space:**

N/A

**Other requirements not mentioned above:**

\* The County will fund the remaining balance of the project (total cost currently estimated at \$3.4 million) not reimbursed by grant funding.

Hard Costs: \$2,800,000

Soft Costs: \$600,000

Department Head Signature: Paul T. Ward

Date: 4/9/2013